CTSSAR CONSTITUTION

ARTICLE IX – Amendments

ORIGINAL	REDLINED	CLEAN
This constitution with the exception of Article VI as it relates to the Elijah Manross Memorial Fund may be amended by written resolutions presented to and approved by at least two-thirds or the Board of Managers present at any meeting of said Board, called for said purpose and provided said amendments are subsequently approved by at least two-thirds of the members present at any meeting of the CTSSAR called for said purpose. Whenever this constitution is to be amended, notice thereof, specifying said changes in full, shall be mailed to each member of the Board or of the CTSSAR at least fifteen days before such action is to be taken by the Board of the CTSSAR. Article VI of this Constitution as it relates to the Elijah Manross Memorial Fund may only be amended by written resolutions presented to and approved by at least three-quarters of the Board of Managers present at any such meeting of said Board, called for said purpose and provided said amendments are subsequently approved by at least three- quarters of the members present at any meeting of the CTSSAR called for said purpose. When this Constitution is to be amended as it may pertain to the Elijah Manross Memorial Fund, notice thereof, specifying said changes in full shall be mailed to each member of the Board or of the CTSSAR at least thirty days before such action is to be taken by the Board or CTSSAR.	All amendments to the Constitution are to be done in the spirit of Robert Rules of Order as amended per Section 57 Amendment of Bylaws, if not specifically covered in the CTSSAR Constitution and Bylaws, herein. This constitution with the exception of Article VI as it relates to the Elijah Manross Memorial Fund may be amended ~~by written resolutions presented to and approved~~ if approved by the BOM at a BOM Meeting and CTSSAR members at a subsequent CTSSAR All Member Meeting. The BOM may call a special BOM Meeting and a Special All Member meeting to amend the Constitution. Changes to the constitution require a two-thirds approval by the Board of Managers at a called Board of Managers meeting and a two thirds approval by members at a subsequent called CTSSAR All Member meeting. Abstentions are excluded from all vote totals. The Board of Managers and All Members must be notified fifteen days in advance, including the meeting date, of any BOM meeting and CTSSAR All Member Meeting, respectively, where amendments to the Constitution are on the call. Notification must minimally include the section of the existing constitution and the specific text of the proposed amendment. Notification of constitution changes, including specific text of the proposed amendments, may be communicated electronically by email or by the USPS to BOM and CTSSAR members.	All amendments to the Constitution are to be done in the spirit of Robert Rules of Order as amended per Section 57 Amendment of Bylaws, if not specifically covered in the CTSSAR Constitution and Bylaws, herein. This constitution with the exception of Article VI as it relates to the Elijah Manross Memorial Fund may be amended if approved by the BOM at a BOM Meeting and CTSSAR members at a subsequent CTSSAR All Member Meeting. The BOM may call a special BOM Meeting and a Special All Member meeting to amend the Constitution. Changes to the constitution require a two-thirds approval by the Board of Managers at a called Board of Managers meeting and a two thirds approval by members at a subsequent called CTSSAR All Member meeting. Abstentions are excluded from all vote totals. The Board of Managers and All Members must be notified fifteen days in advance, including the meeting date, of any BOM meeting and CTSSAR All Member Meeting, respectively, where amendments to the Constitution are on the call. Notification must minimally include the section of the existing constitution and the specific text of the proposed amendment. Notification of constitution changes, including specific text of the proposed amendments, may be communicated electronically by email or by the USPS to BOM and CTSSAR members. Mailing is only required if the CTSSAR member does not have an email address on file with the CTSSAR Secretary.

ARTICLE IX – Amendments

ORIGINAL	REDLINED	CLEAN
	Mailing is only required if the CTSSAR member does not have an email address on file with the CTSSAR Secretary. Bylaw changes mailed via USPS must be in the mail stream at least fifteen days prior of any meeting, including the meeting date. ~~by at least two-thirds or the Board of Managers present at any meeting of said Board, called for said purpose and provided said amendments are subsequently approved by at least two-thirds of the members present at any meeting of the CTSSAR called for said purpose. Whenever this constitution is to be amended, notice thereof, specifying said changes in full, shall be mailed to each member of the Board or of the CTSSAR at least fifteen days before such action is to be taken by the Board of the CTSSAR.~~	Bylaw changes mailed via USPS must be in the mail stream at least fifteen days prior of any meeting, including the meeting date.

Rationale:
1 Provide guidance in changing of bylaws to Roberts Rules of Order Newly Revised
2. Allow emailing proposed changes to the Board of Managers and the General Membership which is expensive
3. Clarify Dates for notification
4. Updating format and language to make the bylaw clearer, easier to read and understand.

CTSSAR BYLAWS
Amendments – Section 25 and 26

ORIGINAL	REDLINED	CLEAN
	Section 25. All amendments to the Bylaws are to be done in the spirit of Robert Rules of Order as amended per Section 57 Amendment of Bylaws if not specifically covered in the CTSSAR Constitution and Bylaws, herein.	Section 25. All amendments to the Bylaws are to be done in the spirit of Robert Rules of Order as amended per Section 57 Amendment of Bylaws if not specifically covered in the CTSSAR Constitution and Bylaws, herein.
Section 25. These bylaws, with the exception of Section 3; Section 9C and 9D; and Section 13 as they relate to the Elijah Manross Memorial Fund may be amended by written resolution presented to and approved by at least two-thirds of the Board of Managers present at any meeting of said Board called for said purpose, provided said amendments are subsequently approved by at least two-thirds of the members present at any meeting of the CTSSAR called for said purpose. Whenever these bylaws are to be amended, notice thereof, specifying said changes in full, shall be mailed to each member of the Board or of the CTSSAR at least fifteen days before such action is to be taken by the Board or the CTSSAR.	**Section 2~~5~~6**. The~~se~~ bylaws, with the exception of Section 3; Section 9C and 9D; and Section 13 as they relate to the Elijah Manross Memorial Fund may be amended if approved by the BOM at a BOM Meeting and CTSSAR members at a subsequent CTSSAR All Member Meeting. The BOM may call a special BOM Meeting and a Special All Member meeting to amend the bylaws. Changes to the bylaws require a two-thirds approval by the Board of Managers at a called Board of Managers meeting and a two-thirds approval by members at a subsequent called CTSSAR All Member meeting. Abstentions are excluded from all vote totals. The Board of Managers and All Members must be notified fifteen days in advance, including the meeting date, of any BOM meeting and CTSSAR All Member Meeting, respectively, where amendments to the bylaws are on the call. Notification must minimally include the section of the existing bylaw and the specific text of the proposed amendment(s). Notification of bylaw changes, including specific text of the proposed amendments, may be communicated electronically by email or by the USPS to BOM and CTSSAR members. Mailing is only required if the CTSSAR member does not have an email address on file with the CTSSAR	**Section 26**. The bylaws, with the exception of Section 3; Section 9C and 9D; and Section 13 as they relate to the Elijah Manross Memorial Fund may be amended if approved by the BOM at a BOM Meeting and CTSSAR members at a subsequent CTSSAR All Member Meeting. The BOM may call a special BOM Meeting and a Special All Member meeting to amend the bylaws. Changes to the bylaws require a two-thirds approval by the Board of Managers at a called Board of Managers meeting and a two-thirds approval by members at a subsequent called CTSSAR All Member meeting. Abstentions are excluded from all vote totals. The Board of Managers and All Members must be notified fifteen days in advance, including the meeting date, of any BOM meeting and CTSSAR All Member Meeting, respectively, where amendments to the bylaws are on the call. Notification must minimally include the section of the existing bylaw and the specific text of the proposed amendment(s). Notification of bylaw changes, including specific text of the proposed amendments, may be communicated electronically by email or by the USPS to BOM and CTSSAR members. Mailing is only required if the CTSSAR member does not have an email address on file with the CTSSAR

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	Secretary. Bylaw changes mailed via USPS must be in the mail stream at least fifteen days prior of any meeting, including the meeting date. ~~by written resolution presented to and approved by at least two-thirds of the Board of Managers present at any meeting of said Board called for said purpose, provided said amendments are subsequently approved by at least two-thirds of the members present at any meeting of the CTSSAR called for said purpose.~~ ~~Whenever these bylaws are to be amended, notice thereof, specifying said changes in full, shall be mailed to each member of the Board or of the CTSSAR at least fifteen days before such action is to be taken by the Board or the CTSSAR.~~	Secretary. Bylaw changes mailed via USPS must be in the mail stream at least fifteen days prior of any meeting, including the meeting date. **Section 27**. Section 3; Section 9C and 9D; and Section 13 of these by-laws as they relate to the Elijah Manross Memorial Fund may only be amended by written resolution presented to and approved by at least three-quarters of the Board of Managers present at an Annual Meeting called to amend the bylaws, provided the amendments are subsequently approved by at least three-quarters of the members present at any two successive Annual Meetings of the CTSSAR, where amendments to the bylaws are on the agenda. The two Annual Meetings must take place at least 364 days apart.
Section 26. Section 3; Section 9C and 9D; and Section 13 of these by-laws as they relate to the Elijah Manross Memorial Fund may only be amended by written resolution presented to, and approved by at least three-quarters of the Board of Managers, present at an Annual Meeting of said Board and called for said purpose, provided said amendments are subsequently approved by at least three-quarters of the members present at any two successive Annual Meetings of the CTSSAR called for such purpose. The two said Annual Meetings must take place at least 364 days from each other. Whenever these by-laws are to be amended, notice thereof specifying said changes in full should be mailed to each member of the Board or the CTSSAR at least fifteen days before such action is to be taken by the Board or the CTSSAR.	**Section 2~~6~~7**. Section 3; Section 9C and 9D; and Section 13 of these by-laws as they relate to the Elijah Manross Memorial Fund may only be amended by written resolution presented to~~,~~ and approved by at least three-quarters of the Board of Managers~~,~~ present at an Annual Meeting ~~of said Board and~~ called to amend the bylaws~~for said purpose,~~, provided the ~~said~~ amendments are subsequently approved by at least three-quarters of the members present at any two successive Annual Meetings of the CTSSAR, where amendments to the bylaws are on the agenda. ~~called for such purpose.~~ The two ~~said~~ Annual Meetings must take place at least 364 days apart. ~~from each other.~~ ~~-~~Notification of bylaw changes, including specific text of the proposed amendments in this section, may be communicated electronically by email or by the USPS to CTSSAR members. Mailing is only required if the CTSSAR member does not have an email address on file with the CTSSAR Secretary. Bylaw changes mailed via USPS must be in the mail stream at least fifteen days prior of any meeting, including the meeting date.	Notification of bylaw changes, including specific text of the proposed amendments in this section, may be communicated electronically by email or by the USPS to CTSSAR members. Mailing is only required if the CTSSAR member does not have an email address on file with the CTSSAR Secretary. Bylaw changes mailed via USPS must be in the mail stream at least fifteen days prior of any meeting, including the meeting date.

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	communicated electronically by email or by the USPS to CTSSAR members. Mailing is only required if the CTSSAR member does not have an email address on file with the CTSSAR Secretary. Bylaw changes mailed via USPS must be in the mail stream at least fifteen days prior of any meeting, including the meeting date. ~~Whenever these by-laws are to be amended, notice thereof specifying said changes in full should be mailed to each member of the Board or the CTSSAR at least fifteen days before such action is to be taken by the Board or the CTSSAR.~~	

Rationale:
1 Provide guidance in changing of bylaws to Roberts Rules of Order Newly Revised
2. Allow emailing proposed changes to the Board of Managers and the General Membership which is expensive
3. Clarify Dates for notification
4. Updating format and language to make the bylaw clearer, easier to read and understand.

CTSSAR BYLAWS
DUTIES OF THE SECRETARY

ORIGINAL	REDLINED	CLEAN
Duties of the Secretary Section 11 .... Starting with the sixth Paragraph He should also keep an active copy the constitution, by-laws, rules of order, and standing rules, and whenever an amendment is made to any of them, in addition to being recorded in the minutes it should be entered into this document and posted use by the CTSSAR.	Duties of the Secretary Section 11 He should also keep an active copy the constitution, by-laws, rules of order, and standing rules, and whenever an amendment is made to any of them, in addition to being recorded in the minutes it should be entered into this document and posted use by the CTSSAR. *The Secretary of CTSSAR is authorized to correct or oversee the corrections to the Constitution and bylaw article designations, punctuation and cross references and to make such other technical and conforming changes as may be necessary to reflect the intent of the CTSSAR. Additionally, the Secretary of CTSSAR is authorized to maintain oversee the updating of a table of contents of the CTSSAR Constitution and bylaws.* *The Secretary has authority to update constitution and bylaw article headings amend captions. However, any updates may not have any effect on the meaning or intent of the CTSSAR Constitution and Bylaws. Any changes are to be in compliance with Roberts Rules of Order "Captions, Headings, and Article, and Section Numbers"* *All updates to the constitution and bylaws by the secretary and authorized in this section require sole approval by the majority of Board of Managers present at a called Board of Managers meeting before becoming effective.*	Duties of the Secretary Section 11 He should also keep an active copy the constitution, by-laws, rules of order, and standing rules, and whenever an amendment is made to any of them, in addition to being recorded in the minutes it should be entered into this document and posted use by the CTSSAR. *The Secretary of CTSSAR is authorized to correct or oversee the corrections to the Constitution and bylaw article designations, punctuation and cross references and to make such other technical and conforming changes as may be necessary to reflect the intent of the CTSSAR. Additionally, the Secretary of CTSSAR is authorized to maintain oversee the updating of a table of contents of the CTSSAR Constitution and bylaws.* *The Secretary has authority to update constitution and bylaw article headings amend captions. However, any updates may not have any effect on the meaning or intent of the CTSSAR Constitution and Bylaws. Any changes are to be in compliance with Roberts Rules of Order "Captions, Headings, and Article, and Section Numbers"* *All updates to the constitution and bylaws by the secretary and authorized in this section require sole approval by the majority of Board of Managers present at a called Board of Managers meeting before becoming effective*

Rationale:

1 Formally allows the Secretary to make administrative update the CTSSAR Constitution and bylaws.

2. Does not allow any changes that impact the meaning or intent of the Constitution and Bylaws

3. Administrative changes require Board of Managers approval at a BOM meeting where it is formally on the call (agenda).